

**Washtenaw Technical Middle College
Meeting Minutes – WMTC Board of Directors
December 6, 2023**

I. Call to Order: The meeting was called to order by Chairman Muthig at 8:32 a.m.

II. Roll Call: Director Gensheimer, Director Jackson, Director Miller, Chairman Muthig, Director Peurach, Director Richards-Schuster, and Alex Milshteyn.

III. Public or Staff Communications: There were none at this meeting.

IV. Updates and Announcements: Chairman Muthig read the resignation letter mailed to the Board from Director Will Johnson. Director Johnsons resigned effective August 1, 2023. The WTMC Board Members should all move towards using their WCC emails for all WTMC related items, including committee meetings. If you currently do not have one, it will be provided to you in the near future.

V. Consent Agenda: The Meeting Agenda, October Meeting Minutes, September Financials, the Board Policy Update for Fall 2023, and the WTMC 2024 – 2025 Academic School Calendar were all approved, Director Miller moved and Director Gensheimer seconded; the motion carried unanimously.

VI. Committee Reports: Director Gensheimer shared the calendar of events with the board. She advised the group that a date for the 2024 retreat was needed (summer or fall). Policy Committee; Director Peurach will call Dean Covert and Director Gensheimer to set up a January meeting. Finance Committee; Director Miller and Dean Covert will look at the budget in February. Governance Committee; Chairman Muthig, moved and Director Gensheimer seconded to have Director Jackson take the roll of Governance Committee Chair. The motion carried unanimously. Chairman Muthig moved and Director Gensheimer seconded to have Chairman Muthig call Muddasar Tawakkul and ask him to join the Board. The motion carried unanimously. The WCC Board of Directors Meeting will take place on January 23, 2024 were his name will be put forward for appointment.

VII. Dean's Report: Dean Covert, fiscally we are very strong and in very good shape. We have put in for two grants which will possibly cover our new SRO and Social Worker. We had growth in enrollment this fall, and our first admissions meeting, which was held last night had a very showing of interested students and parents. We will have two additional in person meetings and two virtual meetings in January and February. We retained 98% of our students from last year. Space is still an issue for us on campus, this includes classrooms and office space. To date we have handed out 160 AATA student bus passes to our students. The passes are good for 30 days. The students can obtain a new bus pass every 30 days. We are very fortunate to have two and a half Social Workers and two Counselors. We are doing a great job with mental health support. We also have two Student Success Coaches this fall. One is designated to assist students with math third and fourth hour, and after school.

VIII. Nominate/Elect a New Board Secretary: Director Richards-Schuster moved and Director Miller seconded to have Director Peurach assume the position of Board Secretary. The motion carried unanimously.

IX. Strategic Planning: Director Gensheimer went over her handout.

X. Adjournment: Chairman Muthig adjourned the meeting at 10:07 a.m.

"We transfer high school students into successful college students by providing meaningful educational choices, individualized advising and skill-based instruction. Our graduates complete both a high school diploma and a college certificate or degree."