

Washtenaw Community College Comprehensive Report

COR 101 Local Corrections Officer Academy Effective Term: Spring/Summer 2018

Course Cover

Division: Advanced Technologies and Public Service Careers

Department: Public Service Careers

Discipline: COR

Course Number: 101

Org Number: 15400

Full Course Title: Local Corrections Officer Academy

Transcript Title: Local Corrections Officer Acad

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Web Page

Reason for Submission: New Course

Change Information:

Rationale: This academy will be the foundation of the Corrections Officer program.

Proposed Start Semester: Spring/Summer 2018

Course Description: This is a 160-hour Local Corrections Office Academy, approved by the Michigan Sheriff's Coordinating and Training Council (MSCTC) and designed for correctional personnel supervising inmates in Michigan county jails. It is open to all in-service Corrections Officers as well as all pre-service personnel looking for a career as a professional corrections officer in Michigan. For information about the pre-service training please see the MSCTC website at <http://misctc.org/index.html>.

Course Credit Hours

Variable hours: No

Credits: 10

Lecture Hours: Instructor: 150 **Student:** 150

Lab: Instructor: 0 **Student:** 0

Clinical: Instructor: 0 **Student:** 0

Other: Instructor: 10 **Student:** 10

Total Contact Hours: Instructor: 160 **Student:** 160

Repeatable for Credit: NO

Grading Methods: Letter Grades

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

No Level Required

Requisites

Enrollment Restrictions

Consent of the WCC Academy Director is required to ensure students meet all MSCTC hiring requirements.

General Education

Request Course Transfer

Proposed For:

Eastern Michigan University

Student Learning Outcomes

1. Recognize the components of a legal and safe intake and booking procedure.

Assessment 1

Assessment Tool: Multiple choice test

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

2. Identify and apply laws relevant to custodial correctional settings.

Assessment 1

Assessment Tool: Multiple choice test

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

3. Identify the various types of diversity within the inmate population and the factors which define inmate subcultures.

Assessment 1

Assessment Tool: Multiple choice test

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

4. Recognize factors that contribute to a safe institution, as well as those factors that compromise institutional safety and security.

Assessment 1

Assessment Tool: Multiple choice exam

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

5. Identify the components of professionalism as it relates to the corrections profession.

Assessment 1

Assessment Tool: Multiple choice exam

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

6. Improve communication skills to better interact with the inmate population.

Assessment 1

Assessment Tool: Pre/Post IPC Training Evaluation, consisting of 25 questions

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key provided by IPC, Department of Justice

Standard of success to be used for this assessment: students will meet the standard of success by one of two methods: - earn a post-test score of 20 (80%) - earn a minimum post test score of 12 and have improved their skills by at least 5 points

Who will score and analyze the data: Faculty and Academy Director

7. Recognize inmate behaviors that present a potential danger to the staff, inmate population and the institution.

Assessment 1

Assessment Tool: Multiple choice exam

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

8. Demonstrate appropriate self-defense techniques, as well as offensive techniques utilized in the management of inmates, and recognize when the use of force is legal and necessary.

Assessment 1

Assessment Tool: Multiple choice test

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 85% of students will score 70% or above

Who will score and analyze the data: Faculty and Academy Director

Assessment 2

Assessment Tool: Student performance

Assessment Date: Winter 2018

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All

How the assessment will be scored: Faculty-developed pass/fail rubric

Standard of success to be used for this assessment: 85% of students will demonstrate proficiency in the use of force

Who will score and analyze the data: Faculty and Academy Director

Course Objectives

1. List and understand the Constitutional rights of inmates.
2. Recognize when the law allows for the use of force and understand the appropriate use of force.
3. Understand the relevant employment law applicable to the management of a correctional facility.
4. Articulate the types of remedial legal actions imposed by courts for crimes and torts committed by and against inmates.
5. Effectively communicate with a diverse inmate population.
6. Recognize items considered to be contraband.
7. Identify the guidelines for searching inmates' cells and person.
8. List the relevant procedures for completing safe inmate movement.
9. Recognize the appropriate response to a fire or severe weather incident.
10. Recognize the most common ethical challenges confronting a corrections officer.
11. Identify the effects of stress and identify stress-mitigating responses.
12. Define and identify sexual harassment and other factors that create a hostile working environment.
13. Identify the three basic components of the IPC model (Interpersonal Communications) and know how to utilize them.
14. Respond appropriately to disruptive inmates.
15. Identify the proper procedures at intake, such as property inventory and medical screening.
16. Identify the proper procedures for inmate release.
17. Recognize some basic symptoms of mental as well as physical illness.
18. Identify some potential symptoms of depression.
19. Identify the 3 phases of incarceration shock.
20. Identify some behaviors/symptoms of a potentially suicidal inmate.
21. Identify the procedures to follow in responding to a potential or attempted inmate suicide.
22. List the three stages of a fire and a CO's appropriate response to each stage.
23. List the five major components of a fire safety system in a jail.
24. Identify the necessity for conducting medical screenings and clearances at intake.
25. Demonstrate a proper pat-down search.
26. Understand how to do a proper inventory of inmate property.
27. Explain the different classifications of prisoners and the importance of appropriate classification.
28. Understand the different types of release procedures.
29. Know how and when to utilize PP Control techniques (Pressure Point Control).

New Resources for Course

Course Textbooks/Resources

Textbooks
Manuals
Periodicals
Software

Equipment/Facilities

Other: Police Academy Classroom and mat room.

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Ruth Walsh</i>	<i>Faculty Preparer</i>	<i>Sep 20, 2017</i>
Department Chair/Area Director: <i>Ruth Walsh</i>	<i>Recommend Approval</i>	<i>Sep 22, 2017</i>
Dean: <i>Brandon Tucker</i>	<i>Recommend Approval</i>	<i>Sep 28, 2017</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Nov 06, 2017</i>
Assessment Committee Chair: <i>Michelle Garey</i>	<i>Recommend Approval</i>	<i>Nov 07, 2017</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Nov 07, 2017</i>