

WASHTENAW COMMUNITY COLLEGE
COURSE SYLLABUS

Course CON 174

Department: Industrial Training

New Course ☒

Course Number: CON 174

Existing Course ☐

Course Title: Co-op Education I - Construction

Credit Hours: 1 - 3

Prerequisites: Consent of Instructor

Corequisites:

Catalog Course Description: In this course the student gains skills from a new experience in an approved, compensated, position related to the chosen field of study. Together with the instructor and employer, the student sets up work assignments and learning objectives to connect classroom learning with career-related work experience. This is the first of two possible Co-op experiences.

Contact Hours: (Place Numbers in the appropriate boxes)

Contact Hours per week in lecture/recitation

☐

Contact Hours per week in laboratory

☐

Contact Hours per week in clinical

☐

Contact Hours per week in work experience

☒

8 - 24

Total Contact Hours (per semester): 120/each credit

Course Justification: (Check all that apply)

☒ program specialty

☐ college transfer

☐ support course

☐ division core

☐ industry training

☐ personal development

☐ core curriculum

Prepared By

(Faculty Member)

Date

Reviewed By

(Department Chair)

Date

Approved By

(Dean)

Date

SYL4/CON174

Core: none

MAJOR INSTRUCTIONAL UNITS: A Major instructional unit is a grouping of topics which naturally relate to one another.

(List, in order, the major instructional units)

1. COOP Work Experience

COURSE OBJECTIVES:

Major Instructional Unit# 1 Heading: Co-op Work experience

Objective #1: The student with the instructor and employer will complete a Cooperative Education Work Agreement which will include hours of work, location, rate of pay and specific assignments.

Objective #2: Using the Student Learning Objectives Form, the student with the instructor and employer will complete a learning plan for the semester. This plan will include a minimum of three learning objectives and criteria for evaluation specific to the students work experience.

Objective #3: Using the Student Report on a Cooperative Work Experience Form, the student will write a final report on the Co-op experience including the following items:

- * A description if the assignment
- * A summary of skills and abilities used on the job
- * Ways in which coursework was integrated into job tasks
- * An assessment of how well the objectives established at the beginning of the assignment were achieved.
- * Other reactions to and/or impressions of the experience.

INSTRUCTIONAL METHODS: (Check the appropriate boxes and describe as needed.)

- | | | |
|-------------------------------------|--------------------------------------|---|
| ☐ Lecture | ☐ Seminar | ☐ Laboratory |
| ☐ Clinical | ☐ Telecourse | ☒ On-Site Work Experience |
| ☐ self-paced | ☐ Other _____ | |

EVALUATION CRITERIA: (Check the appropriate boxes and describe as needed).

- | | |
|---|---|
| ☒ Attendance _____ | ☐ Quizzes _____ |
| ☐ Class Discussion _____ | ☐ Tests _____ |
| ☐ Papers _____ | ☐ Midterm _____ |
| ☐ Portfolio _____ | ☐ Final Exam _____ |
| ☐ Project _____ | ☐ Independent Study _____ |
| ☒ Reports <u>Final report</u> | ☐ Other (Audition, etc.) _____ |
| ☒ Work Performance _____ | |

ATTENDANCE REQUIREMENTS: (For Certification or nonevaluative purposes).

SPECIAL EQUIPMENT/FACILITY AND ACTIVITY REQUIREMENTS: (Check the appropriate boxes and describe as needed).

- | | |
|--|---|
| ☐ Lab equipment | ☐ Testing in Testing Center |
| ☐ LRC Reserves | ☐ Student Regional Competitions |
| ☐ Computers | ☒ Off Campus Sites |
| ☐ Field Trips | ☒ <u>Other - Faculty site visits (min. 1 per semester</u>
<u>per student</u> |

PRIMARY TEXT: (Disregard if text is not used).

Title:
Author:
Publisher:

Copyright Yr:
Est. Cost:

SUPPLEMENTAL TEXTS OR COURSE PACKS:

1. Title: None
 Author: _____ Copyright Yr: _____
 Publisher: _____ Est. Cost: _____
2. Title: _____
 Author: _____ Copyright Yr: _____
 Publisher: _____ Est. Cost: _____

(Attach another page if necessary).

SUPPLIES AND/OR UNIFORMS STUDENT WILL HAVE TO OWN OR ACQUIRE FOR COURSE SUCH AS: calculators, uniforms, tools, and software, etc. (Other than pen, pencil, paper, or textbook(s)).

Descriptions	Cost Estimates
<u>Depends on the student work position placement (may vary)</u>	_____
_____	_____
_____	_____

REFERENCE MATERIALS STUDENTS WILL BE REFERRED TO SUCH AS: journals, books, manuals, maps, etc.

AUDIO/VISUAL AND COMPUTER MATERIALS TO BE USED SUCH AS: films, video tapes, slides, audio tapes, software, etc.

<u>Title</u>	<u>Source</u>
_____	_____
_____	_____
_____	_____

WASHTENAW COMMUNITY COLLEGE COURSE HANDOUT

The following information compatible with the Official Course Syllabus must be distributed to students at the first meeting of each course:

1. Course name:
2. Course number:
3. Course description:
4. A list of course objectives by unit:
5. Required text(s) and/or course packs:
6. Criteria for evaluation:
7. Requirements (Attendance, Special, or Other):
8. Hours/week required out-of-class:
9. Additional Information:
10. A schedule of class meeting dates with topics and assignments:

Each Instructor teaching this course should attach a copy of their "Student Handout Sheet" to this document.