



4800 E Huron River Dr.
Ann Arbor, MI 48105
E-mail: see instructor email in syllabus

Student Off-Site Proctor Form

For Online or Virtual Classroom students only. Submit no later than the drop date of the semester.

*Students who are able to come to campus may test for free at the WCC Testing Center. Please contact your instructor to confirm your proctoring plan. This form is not needed to test at the WCC Testing Center.

Student Name:		Today's Date:	
WCC Email:		Student Number:	

Are you a dual enrolled high school student?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you registered with the Office of Accessibility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

☐ I am outside the U.S.

Students outside of the U.S. still need to use in-person proctoring. It is especially important to finalize this process before the drop deadline in case you are unable to secure in-person proctoring.

COURSE INFO:

Semester:		Course:	
Section:		Instructor:	

<u>EXAM</u> (select all that apply)	<input type="checkbox"/> Midterm	<input type="checkbox"/> Final Exam
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PROCTOR INFO

Proctor Name:		Proctor Title:	
Proctor Email:		Proctor Phone:	
Institution:		Address:	

All fees associated with proctored testing are the responsibility of the student. Proctors may not be relatives, friends, direct supervisors, co-workers, employees, or roommates. Initial to acknowledge and accept.